

## MEETING 26

The 26<sup>th</sup> meeting of Internal Quality Assurance Cell was held on dated Oct. 11, 2021 at 1:00 pm in the office of undersigned following members were the present in the meeting.

Sr. No	Name	Designation
1	Dr. Deepti	Chairperson
2	Ms. Bharti Garg	Member
3	Mr. Harvans Singh	Member
4	Ms. Isha Guleria	Member
5	Mr. Gaurav Marwah .	C.M.C. Representative
6	Mr. Banesh Kumar	Student Nominees
7	Mr. Vineet Kashyap	Alumni Nominee
8.	Ms. Pariksha Thakur	Co-ordinator

The meeting was started at 1:00 with greeting of house by its Chairperson Dr. Deepti. The meeting was centred around review various academic activities of B.Ed. Session 2019-21.

The following points were discussed and decision were taken as :-

### Curricular Activities :-

In this context Ms. Pariksha Thakur acquainted the house during this session most of activities were organised virtual platform because of pandemic covid-19, she further added that weekly seminar presentation, Mehndi, painting, poster making, slogan writing Quiz and declamation etc. activities were given due importance in this session and students took part with great zeal. She emphasized that four guest lecture on various theme including: Awareness about the English Language Drug Abuse, Communication Skill for prospective teacher, Developing Stress Management skill and Educational Guidance & Counselling respectively.

### Teaching Learning :-

Mr. Harvans Singh updated the house in this content that 63 new book of eminent Author were added in previous academic in the year in the learning resource centre and along with it broad band width in ICT resource been increase to 100 mbps. He further added that were along with books two new added in reference section. Ms. Bharti garg told that new globes were added in her Social science resource centre despite it requisite material were also added into Physical sciences & Art & Craft resource centre. Beside it one test viz Raymond Cattell 16 Pf Inventory been ordered which will be received by oct 22, 2021. Mr. Banesh the student nominee acquainted the house that all student's made use of power point presentation. During their micro and simulated lesson plans presentation.

## **Research & Development and Extension Activities:-**

"In the reference Dr. Deepti' acquainted the house that various faculty members were motivated to attend webinar / Seminars / workshops the result of which. Ms. Bharti Garg has attended Webinar, Dr. Deepti has attended 01 Webinar Cum workshop organised by Shiva college of Education the said webinar cum workshop was attended by faculty members of the institutions. In all context to extension activities Mrs.. Isha guleria apprised the house that awareness rally on Women's Day was organised. She further added Nukkad Natak, plantation and cleanliness drive were given due importance in order to observe World AIDS Day & world Environmental Day

## **Students Support & Progression:-**

In this concern Mr. Vineet Kashyap intimated that various activities were organized in this session for trainees including Declamation on Hindi Diwas, teacher's day and impact of Covid -19, Quiz, Guest lecture on Developing stress management skill, English language & Communicative Skill for prospective teacher ect. Beside it student is also ensured their participation in state level competition organized by Shiva College of Education Ghumarwin HP. New Eva Vibrations in this participation was ensured by Shamma (Declamation), Banesh & Ankita (Dance) despite of it Deepali Chauhan took part in Nrityanjali "Kathak Dance Competition and students also participate in Block Level / Distt. Level youth festival organised by Distt. Youth & Sports clubs Mandi (HP) at VMCE Krishma Education Centre Dadour. Ms. Bharti Garg emphasized that to over come anxiety arised due to pandemic covid-19. Yoga session :- Yoga at home, yoga with family organized virtually under the guidance of Sunil Garg (Yoga Teacher Art of Living Chandigarh). She further added that in order to observe Intimate and Yoga Day institution again organized Yoga Practice Session on virtual platform under the guidance of Mr. Harsh Gupta (Yoga Instructor, Art of living Mandi HP). To support Students with low economic status fee Concession was provided to students, some of student's were provided free uniform & text books from Book Bank this was held by Mr. Gaurav Marwah to entire house and he assured the house that institution remain carry on this practice more students will be covered and benefited in future too. Mr. Banesh apprised the house that TET Coaching and remedial teaching were also provided to the trainees.

## **Guidance and Counselling Services:-**

In this context Mr. Harvans Singh told the house that to overcome the stress conditions around due to COVID-19 institution organized stress management skills / strategies among prospective teacher in which Dr. Jashandeep (Assistant Prof. Chitkara university) are planned Strategies to cope up the stressful condition and along with it educational guidance and guidance regarding higher education, preparing for Competitive exams was provided to the trainees by Mrs. Astha (Assistant Prof. U.G. C. Mandi).

## **Grievance Redressal Cell:-**

Dr. Deepti updated the house that as per requisition of students Emergency Exit was prepared planted to another corner end/corner of the main building along sides of Laboratories & library, Beside It Roof of Sports resource centre was repaired on demand of girls institution installed Mannual Sanitary Napkin Bending machine and added wire competitive series of different kinds in the library.

### Achievements of Session 2019-21:-

Dr. Deepti emphasized that its a pride moment for us that in preceding two semester our studently showed their best in academics as the result of which all secured first division in their 1st & 2nd semester and total result was 100%. Beside this deepatli and her friendes got 1st position in Luddi folk dance of Mandi on Block Level Youth festival organised by Distt. Youth and Sports Club Mandi (HP), this group took part in Distt.level Youth festival too. Despite it shammer got 2nd position in declamation on other hand Banesh & Ankita too secured 2nd position in dance competition in event " New Eva Vibration" organised by shiva college of education Ghumarwin Bilaspur (HP). MS. Bharti Garg added that deepali Chauhan participated in Nrityanjali kathak Dance Competition & secured position in semifinal round.

The meeting was ending with as ended with vote of thanks to all members of IQAC by its coordinator Ms. Pariksha Thakur at 2:30 pm. followed by cup of tea.

1. Dr Deepti

2. Ms. Bharti Garg

3. Mr. Harvans Singh

4. Ms. Isha Guleria

5. Mr. Gaurav Marwah

6. Mr. Banesh Kumar

7. Mr Vineet Kashap

8. Ms. Pariksha Thakur

Principal

Vijay Memorial College of Education  
V.P.O. Barsu (Bagla), Teh. Balh  
Distt. Mandi (H.P.)-175021

## MEETING NO. 27.

The 27th meeting of Internal Quality Assurance cell was held on dated Dec. 16, 2021 at 3:00pm in the office of undersigned following members were present in the meeting:

Sr. No	Name	Designation
1	Dr. Deepti	Chairperson
2	Ms. Bharti Garg	Member
3	Mr. Harvans Singh	Member
4	Ms. Isha Guleria	Member
5	Mr. Gaurav Marwah .	C.M.C. Representative
6	Mr. Vishal singh	Student Nominees
7	Mr. Vineet Kashyap	Alumni Nominee
8.	Ms. Pariksha Thakur	Co-ordinator

The meeting was started with greeting of its chair Dr. Deepti. The main agenda of meeting was Checking out the curricular and Co-curricular house was activities for B.Ed. Academic Session 2021-23. In this regard various points were discussed and decisions were made unanimously as: -

### Curricular Aspect:-

In this context it was decided that variety of activities will be given importance to sustain quality and to prepare well versed prospective teachers including weekly seminar, presentation power point presentations on general, current issues as well as the subject related topic to develop self confidence among trainees & providing opportunity of self expressions. Along with it was decided that Tutorials, Coaching for competitive examinations including Teacher Eligibility Test will be provided to the students. Remedial Teaching will be provided to overcome training difficulties and ICT will be make used for this purpose, along with special lectures, important notes, facilities of recorded lecture through You tube etc. will be provided for trainees. It was further added that workshop on Microteaching, Simulated Teaching Internship and Various Psychological Tests & their uses.

### Teaching and Learning:-

In this regard it was decided that to ensure quality education emphasis will be given to the practical experiences better learning experiences for this move resources will be added in all learning resources including Psychology, Library, Curriculum and ICT etc. as per requirement & requisition from in charges of different learning resources centres. Emphasis will be given to projects Activities and planned learning etc. Workshop on preparation of lesson plans used ICT will

be organized So that students may use ICT in practice teaching process activities on various topic will be organized just like Human Values, Library Organization, creative anti ragging and English languages its usage issues etc. Innovative methods & techniques will be given importance to better teaching learning process further it was decided that Soft skill development programme will be organized to improve the communication and other skill of the learners.

### **Research and Development & Extension Services:-**

In this context It was decided that opportunity will be provided to each faculty member to attend workshops/Seminars conferences etc. and college will also organize conference on current issues for faculty members. Faculty will be encouraged to for Higher studies i.e. M. Phill / Ph.D. and seed money along with study Leaves will be granted to them. It was decided that Personality Development Programme will also be organized for the faculty members. In reference to Extension Activities/Service. It was decided that Plantation activities at Barsu. in collaboration with forest dept. will be organize in eve of Van Mahotsav along with it cultural event at Old Age Home Bhangrotu will be given importance Sanitation drive at Sahyog and near by locality will be organized.

### **Students Support & Progression:-**

To ensure students active involvement in different activities, committees on different co-curricular activities students participation be emphasized. On recommendation of student Nominee Mr. Vishal Singh it was decided that ample of activities which may ensure students grooming will be organised and Workshop on ICT, Guidance on preparation for Competitive examination etc. will given due importance. He further added that College is going to shift at Barsu. So that free transportation facility will be provided to the students. It was decided that free text book from Book Bank, Uniform / sessional work files etc. will be provided to the needy Students. Hostel facility will be given to girl's as per requirement. It was further decided that placement fair will be organised in the Campus & tie ups with reputed private schools be strengthen to raise placement at students in private sector, heath checkup, Yoga Practice Sessions & Meditation activities should be made a regular practice for monitor promote physical & Mental health etc. State Level cultural event will be organized.

### **Guidance and Counselling Services:-**

In this regard Mr. Harvans Singh suggested that orientation as guidance counselling Services will be provided to learners along with it to aware about needs, and strategies be used to cater the needs of special children, Visit or Interaction when Special Needs student at will be Sahyog, CRC will be organized on recommendation of Mr. Vineet Kashyap. It was decided that trainees will be motivated regarding use of ICT & Blended learning to ensure effectiveness on Teaching learning process. A guest Lecture in this regard we organised, he further added that awareness regarding Human Values & their influence on effectiveness of TLP & overall personality of teacher. There is a need to organize an expert talk on this topic. on recommendation from Mr Vishal Singh it was decided that placement fair will also be organized to acquaint learner with requirements for recruitment in private school.

### **Grievance Redressal Cell:-**

In this context it was decided that grievance of student's will be redressed at earliest. Mr. Vishal Singh The student nominee acquainted the house with student's requirement regarding TET

guideline etc. Unanimously it was decided that funding regarding comparative examination especially Teacher Eligibility Test etc should be organised further it was decided as per recommendation of Ms. Bharti Garg it was decided that Alumni association will be involved in providing coaching/ guidelines regarding TET etc. She further added that as college is going Shift at Barsu therefore free Transport facilities should be provided for trainees and faculty as well.

The meeting was ended at 4:00 pm with vote of thanks by Ms. Pariksha Thakur Coordinator IQAC.

1. Dr Deepti

2. Ms. Bharti Garg

3. Mr. Harvans Singh

4. Ms. Isha Guleria

5. Mr. Gaurav Marwah

6. Mr. Vishal Singh

7. Mr Vineet Kashap

8. Ms. Pariksha Thakur

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